



天主教聖瑪加利大幼稚園



St. Margaret Mary's Catholic Kindergarten

香港跑馬地樂活道2A  
聖瑪加利大堂舊中心三至四樓  
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## Information on Admission to K1 Classes in the 2026/27 School Year

### **2026/27 School Year Available Enrollment Opportunities:150 places**

1. Collection of application Forms (No quota)
  - 1.1 The online application form will be available on 23rd October 2025
  - 1.2 Online application form : <https://dki-stmkg.catholic.edu.hk/admission>  
(Application form will be available from 23<sup>rd</sup> October to 25<sup>th</sup> October)  
(Fill in online application form, please print the form and submit to school in person after completing all required information.)
  - 1.3 Obtain from school in person
2. Fill in the application form:
  - 2.1 Print out the written form and submit to our school by the specified date
  - 2.2 You can also print out a blank form, fill in the form and submit to our school by the specified date
3. Return of Application Forms:
  - 3.1 Date:        23/10/2025 (Thursday)        9:00a.m – 5:00p.m  
                  24/10/2025 (Friday)        9:00a.m – 5:00p.m  
                  25/10/2025 (Saturday)        9:00a.m – 12:00n.n
  - 3.2 Return     Submit the application form together with the documents required (including identity document) in  
method:     person
    - 3.2.1 Original and a copy of the Child's Birth Certificate. Children who were not born in Hong Kong will also need a copy of the child's passport pages showing the Child's photograph ID and Hong Kong Visa approval stamps (showing the authorised residency status)
    - 3.2.2 Original and a copy of the baptism certificate (For Catholic child only)
    - 3.2.3 Original and a copy of the Child's Vaccination Record
    - 3.2.4 Original and a copy of Documentation if a parent or their child has graduated from this school
    - 3.2.5 Original and a copy of Proof of Residential Address document(within 3 months)
    - 3.2.6 3 Self-addressed envelope (size 9" long x 4" wide, with \$2.2 stamp applied)
    - 3.2.7 2 photo of Applicant (size in 2" X 1.5")
    - 3.2.8 Application fee (if applicable): HK\$40 (to be collected together with the application form).

The application fee is non-returnable whether the application is successful or not.
4. Application for the "Registration Certificate for Kindergarten Admission"
  - 4.1 Under the kindergarten (KG) education scheme (hereafter referred to as "Scheme"), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
  - 4.2 Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (hereafter referred to as "RC") to the EDB from September to November 2025. The RC will be open for applications in September 2025 and the EDB will announce and upload the details of application onto the EDB's website ([https://www.edb.gov.hk/k1-admission\\_tc](https://www.edb.gov.hk/k1-admission_tc)) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme 2 , the EDB will then issue a Kindergarten Admission Pass (hereafter referred to as "AP") to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school

fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

5. Admission Criteria

5.1 Admission nearby

5.2 Interview performance

5.3 The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration

5.4 The applicant with a past family connection to the kindergarten will be given due priority consideration

5.5 Catholic children will be given due priority consideration

(As the numbers of school places are limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

6. Interview Arrangements

6.1 The KG will arrange interview for all applicants

6.2 Interviews will be conducted at 29/11/2025 or 6/12/2025 and notification will be sent to parents separately(subjected to the notification letter)

6.3 Individual interviews will be arranged

6.4 Parents should accompany their child for the interview

6.5 When the interviews are arranged for non- Chinese speaking children/ parents, our kindergarten will arrange interpretation and/or translation services for applicants as necessary, or allow parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

7. Announcement of Admission Results

We will inform parents of the K1 admission results before 12 December 2025 by post.

8. Registration Arrangements

8.1 Successful applicants: Parents should complete the registration procedures for their child from 8 to10 January 2025 (Centralised Registration Dates) by submitting the RC / AP to the KG and paying the registration fee.

8.2 Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC / AP to the KG and pay the registration fee.

8.3 Please be reminded that if parents cannot submit the RC / AP during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the specified period.

8.4 The registration fee for 2026/27 K1 place is HK\$970. If the child concerned studies in the KG, the registration fee paid will be refunded in September 2026. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC / AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC / AP, the KG will no longer keep the school place for the child.

For any further enquiries, please feel free to contact our school : telephone no.:2576 9824

e-mail address: office@stmkg.edu.hk